

TOWN OF EAST HAMPTON
BUILDING DEPT

REQUIREMENTS FOR UP-DATED OR TO OBTAIN A CERTIFICATE OF
OCCUPANCY OTHER THAN NEW CONSTRUCTION

YOU WILL NEED TO SUPPLY;

- (1) CHECK FOR \$150 PAYABLE TO THE TOWN OF EAST HAMPTON
- (2) TWO (2) CURRENT "ORIGINAL" SURVEYS FOR THE PROPERTY SHOWING ALL IMPROVEMENTS
- (3) INSTALL/ REPAIR SMOKE DETECTORS IN "ALL SLEEPING AREAS"
MUST BE IN ALL BEDROOMS AND IN HALL WITHIN 10 FT. OF BEDROOMS,
ALONG WITH ATLEAST ONE IN THE BASEMENT!
- (4) CARBON MONOXIDE DETECTORS ON ALL LEVELS, INCLUDING
BASEMENTS
- (5) MAKE SURE ALL SAFETY LATCHES ON POOL GATES AND DOORS TO
POOL AREA HAVE EITHER SELF CLOSING AND OR SELF LATCHING
HARDWARE OR APPROVED ALARMS
- (6) HANDRAILS AND GUARD RAILS IN PLACE WHERE REQUIRED
- (7) ADDITIONAL ITEMS PENDING INSPECTION
- (8) APPROXIMATE TURN AROUND 7-10 BUSINESS DAYS
- (9) CERTIFICATES WILL BE MAILED, "NO PICK UPS"